



## **Agenda**

**Valdez Museum & Historical Archive Association, INC.**

**April 16, 2026, 6:00 pm**

**Old Town Valdez Museum**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES FROM MARCH 19 MEETING
- IV. PUBLIC BUSINESS FROM THE FLOOR
- V. NEW BUSINESS
  - I. FINANCIAL REPORT
- VI. REPORTS
  - I. BOARD COMMITTEES
    - I. NATIVE GALLERY COMMITTEE (Linda)
  - II. EXECUTIVE DIRECTOR
- VIII. DISCUSSION
  - I. PAST WORK COMPLETED ON NEW MUSEUM (Nate Duval)
  - II. UPDATE RETIREMENT FUND
- IX. BOARD OF DIRECTORS BUSINESS FROM THE FLOOR
- X. ADJOURNMENT

**Next Meeting May 21, 6pm**



**Valdez Museum & Historical Archive Association, INC.**

**Meeting Minutes: March 19, 2026, 6:00 pm**

- I. CALL TO ORDER 6:07 pm
- II. ROLL CALL: Martha Barberio, Gary Minish, Jim Shirrell, Rich Dunkin, Margaret Nordstrom, Linda Guthrie are present. Absent: Pat Olson, Karen Mitchell, Dan Gilson.
- III. Gary Minish moves to approve MINUTES FROM FEBRUARY 19 MEETING, Margaret Nordstrom seconds; Linda Guthrie asks about wording of adjournment, and minutes are unanimously approved.
- IV. PUBLIC BUSINESS FROM THE FLOOR : None
- V. NEW BUSINESS
  - I. Rich Dunkin moves to approve FINANCIAL REPORT, Gary Minish seconds, and Jim Shirrell reports that with Carl Oberg the board is now able to monitor finances and take full responsibility, expenses are tracking as expected and the Museum is showing positive income. Gary comments that new report is easier to understand. Financial report is unanimously approved.
- VI. STAFF RETIREMENT FUND

April Vasher-Dean reports that she was able to move forward and procure a benefits representative to assist in finding out if we can add employees to Lincoln retirement fund. Jim Shirrell asks if Keyes & Associates is contracted with us and no one seems to know. April will follow up to enroll additional staff in retirement benefits. Martha Barberio points out that one employee hasn't had access to retirement benefits for almost two years and another for eight months. Jim Shirrell wants to better understand the broker's relationship and will work with the finance committee before committing to a new broker. Rich Dunkin will share his Lincoln contact, and Linda Guthrie suggests meeting with them. Jim Shirrell asks who we send the employee match check to each month. April Vasher-Dean states she believes it is Lincoln since she hasn't seen anything about Keyes & Associates. April will follow up and schedule a meeting.
- VII. STAFF/EXECUTIVE DIRECTOR'S REPORTS



April Vasher-Dean shows board the website audit spreadsheet, Marketing & Communications Manager, Amber Dennis provided to board for them to give comments on. Martha Barberio added columns for each member to add feedback. Gary Minish points out that what was once password protected is now public. Martha Barberio and April Vasher-Dean point out that private information can be shared via another channel as a decision can be made moving forward.

Jim Shirrell asks who the social media contractor mentioned in the marketing report. April Vasher-Dean reports that it was a trial contract and that there is no longer a social media contractor. Margaret Nordstrom suggests that there needs to be more details about what's happening and why. Martha Barberio asks who is providing/ assembling reports. April Vasher-Dean explains that we just combine reporting. Martha Barberio states that these things seem to be getting shorter because people don't want to do that. April Vasher-Dean reminds the board that individual reports used to be pages long, and the board asked for highlights. Martha Barberio suggests staff look at the reports from 2022-2023 for an example of a good length and format.

VIII. BOARD OF DIRECTORS BUSINESS FROM THE FLOOR

Jim Shirell asks where we are with the slot machine. Rich Dunkin has invited the interested party to provide proof of ownership if they want to contest ownership.

IX. EXECUTIVE SESSION

X. ADJOURNMENT

Next Meeting April 16, 6pm

**Statement of Financial Position**  
**VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION, IN**  
As of Mar 31, 2026

	Total	
	As of Mar 31, 2026	As of Mar 31, 2025 (PY)
<b>Assets</b>		
Current Assets		
Bank Accounts		
1003 WF Merchant Services Account	160,834	162,845
1022 10950 Cash in Drawer	601	701
1024 1st National Savings	42,838	42,783
1025 1st National Operating	335,568	284,510
1026 1st National Gaming	7,322	2,582
1027 CD 61215021 -Phyllis Irish	76,378	73,802
<b>Total for Bank Accounts</b>	<b>\$623,541</b>	<b>\$567,223</b>
Accounts Receivable		
<b>Total for Accounts Receivable</b>	<b>\$16</b>	<b>\$166</b>
Other Current Assets		
1017 Undeposited Funds	13,676	17,944
2002 1120 Inventory Asset	19,637	19,637
2501 Prepaid Insurance	1,017	0
8132 Cash Reserves	600	600
Cash on Hand		
1016 Petty Cash	9	9
<b>Total for Cash on Hand</b>	<b>\$9</b>	<b>\$9</b>
Credit Card Receivables		
	-1,848	-1,848
<b>Total for Other Current Assets</b>	<b>\$33,091</b>	<b>\$36,342</b>
<b>Total for Current Assets</b>	<b>\$656,647</b>	<b>\$603,731</b>
Fixed Assets		
4000 Construction in Progress	74,227	74,227
4001 Fixed Assets	52,134	52,134
4001.1 Office Equipment	127,840	127,840
4002 Lifeboat Shelter Asset	22,685	22,685
4003 Accumulated Depreciation-Assets	-127,840	-127,840
4004 Accumulated Depreciation Shelter	-18,223	-18,223
4005 Accumulated Deprec - Vehic/Othe	-32,384	-32,384
<b>Total for 4001 Fixed Assets</b>	<b>\$24,211</b>	<b>\$24,211</b>
<b>Total for Fixed Assets</b>	<b>\$98,438</b>	<b>\$98,438</b>
Other Assets		
1502 Museum Endowment Fund	1,559,545	1,412,566
Merchandise Inventory	1,283	1,283
<b>Total for Other Assets</b>	<b>\$1,560,828</b>	<b>\$1,413,849</b>

<b>Total for Assets</b>	<b>\$2,315,914</b>	<b>\$2,116,018</b>
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
5501 2000 Accounts Payable	1,347	31
Raffle Proceeds Payable	-600	3,455
<b>Total for 5501 2000 Accounts Payable</b>	<b>\$747</b>	<b>\$3,486</b>
<b>Total for Accounts Payable</b>	<b>\$747</b>	<b>\$3,486</b>
Credit Cards		
5505 Bank of America Business Card	5,362	8,224
5506 Ramp Card	3,751	
<b>Total for Credit Cards</b>	<b>\$9,114</b>	<b>\$8,224</b>
Other Current Liabilities		
25100 Employee Tips Payable	14	14
5504 24700 Customer Deposits	34	34
6002 Leave Payable	20,400	20,400
6003 2100 Payroll Liabilities	-4,674	-4,674
403(b) Payable	485	-4,880
6004 ESC Tax Payable	1,459	1,459
6005 Accrued Payroll	12,403	12,403
6006 Federal Withholding Payable	-1,196	-1,196
6007 Health Insurance Payable	-56,137	-56,137
6008 FICA Payable	-185	-185
<b>Total for 6003 2100 Payroll Liabilities</b>	<b>\$(47,846)</b>	<b>\$(53,211)</b>
6601 Deferred Revenue	24,114	24,114
Direct Deposit Payable	-3,281	-3,281
Payroll Liabilities	894	0
403(b) Employee	1,347	5,332
AK Unemployment Tax	837	1,313
Federal Taxes (941/944)	-838	-838
Health Insurance	55,182	55,182
Health Insurance-Employee	477	477
<b>Total for Payroll Liabilities</b>	<b>\$57,900</b>	<b>\$61,467</b>
<b>Total for Other Current Liabilities</b>	<b>\$51,334</b>	<b>\$49,536</b>
<b>Total for Current Liabilities</b>	<b>\$61,194</b>	<b>\$61,247</b>
<b>Total for Liabilities</b>	<b>\$61,194</b>	<b>\$61,247</b>
Equity		
3000 Opening Bal Equity	11,430	11,430
7503 Museum Endowment Fund Equity	1,559,545	1,412,566
8079 Contributed Capital	91,636	91,636
7502 3900 Retained Earnings	495,867	461,216
Net Income	96,242	77,924

<b>Total for Equity</b>	<b>\$2,254,719</b>	<b>\$2,054,771</b>
<b>Total for Liabilities and Equity</b>	<b>\$2,315,914</b>	<b>\$2,116,018</b>

Accrual Basis Friday, April 10, 2026 10:10 PM GMTZ

**Statement of Activity**  
**VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION, IN**  
**January 1-March 31, 2026**

	Total	
	Jan 1 - Mar 31 2026	Jan 1 - Mar 31 2025 (PY)
Revenue		
4030 Donations Income		
4033 Membership	700.00	4,627.96
4036 Unrestricted	550.00	100.00
<b>Total for 4030 Donations Income</b>	<b>\$1,250.00</b>	<b>\$4,727.96</b>
4200 Grants		
4240 City of Valdez	267,500.00	267,500.00
4250 Foundations		1,000.00
<b>Total for 4200 Grants</b>	<b>\$267,500.00</b>	<b>\$268,500.00</b>
4400 Service Income		
4420 Admissions - General	1,645.00	1,612.00
4460 Event Income	70.00	
4440 Archival Fees		70.00
<b>Total for 4400 Service Income</b>	<b>\$1,715.00</b>	<b>\$1,682.00</b>
4600 Miscellaneous Income	193.99	
4700 Interest Income	2,589.69	2,844.74
4800 Store Sales	1,456.58	
8013 Books		390.56
8015 Gallery Sales		92.85
8029 Fundraising		30.00
8164 Miscellaneous		36.00
8165 Audio/Video		14.95
8166 Post Cards		4.50
8167 Plush/Puppets		38.00
Art		45.00
Childrens Toys		19.95
Discount Income		-51.99
Customer Refund		415.45
<b>Total for Discount Income</b>		<b>\$363.46</b>
Food		10.00
Jewelry		36.00
Kitchen Items		
Towel		7.00
<b>Total for Kitchen Items</b>		<b>\$7.00</b>
Magnet		5.00
Moosey Chews		120.00
Mugs		25.00

Ornament		6.00
Sales of Product Income		0.00
Zipper Pulls		32.00
<b>Total for 4800 Store Sales</b>	<b>\$1,456.58</b>	<b>\$1,276.27</b>
8011 Freight paid by customer		364.00
8024 Earned Revenue		
8025 Program Fees		
8025.1 Enrollment Fees		205.00
<b>Total for 8025 Program Fees</b>		<b>\$205.00</b>
Service Sales		
Memberships		300.00
Services		853.88
<b>Total for Service Sales</b>		<b>\$1,153.88</b>
<b>Total for 8024 Earned Revenue</b>		<b>\$1,358.88</b>
<b>Total for Revenue</b>	<b>\$274,705.26</b>	<b>\$280,753.85</b>
Cost of Goods Sold		
5000 Cost of Goods Sold		718.60
8102 Gallery Commission		61.63
<b>Total for Cost of Goods Sold</b>		<b>\$780.23</b>
<b>Gross Profit</b>	<b>\$274,705.26</b>	<b>\$279,973.62</b>
Expenditures		
6000 Personnel Expenses		
6010 Salaries & Wages	65,863.66	81,800.57
6020 FICA Payroll Tax	5,682.29	7,035.80
6030 403(b) - Employer	1,753.44	2,070.00
6040 Health Insurance	46,391.81	39,176.90
<b>Total for 6000 Personnel Expenses</b>	<b>\$119,691.20</b>	<b>\$130,083.27</b>
6100 Professional & Contract Fees		
6110 Accounting	5,160.00	
6130 IT Services	1,897.45	3,037.72
6140 Advertising/Marketing	115.95	473.09
<b>Total for 6100 Professional &amp; Contract Fees</b>	<b>\$7,173.40</b>	<b>\$3,510.81</b>
6200 Travel	232.00	
6300 General Expenses		
6307 Storage Rent	780.00	1,200.00
6310 Insurance	15,123.02	
8137 Liability Insurance (deleted)		35,828.00
<b>Total for 6310 Insurance</b>	<b>\$15,123.02</b>	<b>\$35,828.00</b>
6315 Utilities	17,095.17	
8115 Electric (deleted)		11,775.46
8116 Heating Oil (deleted)		6,200.63
8117 Water (deleted)		69.36
<b>Total for 6315 Utilities</b>	<b>\$17,095.17</b>	<b>\$18,045.45</b>

6320 Janitorial Services	5,400.00	4,867.00
6325 Telephone & Internet	1,640.11	
8120 Internet (deleted)		445.24
8121 Local Service (deleted)		701.72
8122 Long Distance (deleted)		0.00
Cell Phone (deleted)		309.39
<b>Total for 6325 Telephone &amp; Internet</b>	<b>\$1,640.11</b>	<b>\$1,456.35</b>
6330 Office Supplies	3,429.19	
8126 Office Supplies (deleted)		65.95
8127 Operating		184.08
<b>Total for 6330 Office Supplies</b>	<b>\$3,429.19</b>	<b>\$250.03</b>
6335 Postage and Delivery	14.12	1.01
6340 Dues and Subscriptions	2,532.81	4,130.62
6345 Printing and Reproduction	520.88	513.13
6350 Bank & Service Charges	495.36	36.00
6365 Materials	1,878.68	
6370 Software	2,457.69	
6355 Interest Expense		0.00
<b>Total for 6300 General Expenses</b>	<b>\$51,367.03</b>	<b>\$66,327.59</b>
8036.1 Membership		632.43
8036 Fundraising Expenses		257.75
8039 Education		169.26
8040 Collections		
8042 Collections Supplies		139.90
<b>Total for 8040 Collections</b>		<b>\$139.90</b>
8058 Public Programs		479.09
8113 Vehicle Expense		377.56
8135 ED Recruitment		0.00
8138 Credit Card Fees		-3,495.63
QuickBooks Payments Fees		49.36
Square Fees		104.60
<b>Total for 8138 Credit Card Fees</b>		<b>-\$3,341.67</b>
9002 Freight and Shipping Costs (deleted)		151.81
Exhibits		420.00
8051 Permanent Exhibits (deleted)		1,798.50
8052 Temporary Exhibits (deleted)		1,043.59
<b>Total for Exhibits</b>		<b>\$3,262.09</b>
<b>Total for Expenditures</b>	<b>\$178,463.63</b>	<b>\$202,049.89</b>
<b>Net Operating Revenue</b>	<b>\$96,241.63</b>	<b>\$77,923.73</b>
<b>Net Other Revenue</b>		
<b>Net Revenue</b>	<b>\$96,241.63</b>	<b>\$77,923.73</b>

Accrual Basis Friday, April 10, 2026 10:15 PM GMTZ

**VALDEZ MUSEUM & HISTORICAL ARCHIVE AS**  
**Budget vs. Actuals: Budget\_FY2**  
 January - March, 2026

	Actual	PRO RATED Budget	To
<b>Revenue</b>			
4030 Donations Income			11,250.00
4033 Membership	700.00		
4036 Unrestricted	550.00		
<b>Total 4030 Donations Income</b>	<b>\$ 1,250.00</b>	<b>\$ 11,250.00</b>	
<b>4200 Grants</b>			
4240 City of Valdez	267,500.00		133,749.99
4250 Foundations			6,000.00
<b>Total 4200 Grants</b>	<b>\$ 267,500.00</b>	<b>\$ 139,749.99</b>	
<b>4400 Service Income</b>			
4410 Presenter & Guide Income			10,125.00
4420 Admissions - General	1,645.00		20,499.99
4430 Admission Fees - Tour/Bulk			25,125.00
4440 Archival Fees			275.01
4450 Space Rental			249.99
4460 Event Income	70.00		249.99
<b>Total 4400 Service Income</b>	<b>\$ 1,715.00</b>	<b>\$ 56,524.98</b>	
4600 Miscellaneous Income	193.99		
4700 Interest Income	2,589.69		750.00
4800 Store Sales	1,456.58		12,500.01
<b>Total Revenue</b>	<b>\$ 274,705.26</b>	<b>\$ 220,774.98</b>	
<b>Gross Profit</b>	<b>\$ 274,705.26</b>	<b>\$ 220,774.98</b>	
<b>Expenditures</b>			
<b>6000 Personnel Expenses</b>			
6010 Salaries & Wages	65,863.66		87,276.69
6020 FICA Payroll Tax	5,682.29		7,985.82
6030 403(b) - Employer	1,753.44		5,171.64
6040 Health Insurance	46,391.81		50,540.04
<b>Total 6000 Personnel Expenses</b>	<b>\$ 119,691.20</b>	<b>\$ 150,974.19</b>	
<b>6100 Professional &amp; Contract Fees</b>			
6110 Accounting	5,160.00		8,960.01
6130 IT Services	1,897.45		3,812.49
6140 Advertising/Marketing	115.95		5,375.01
6150 Stipend/Honorarium			375.00
<b>Total 6100 Professional &amp; Contract Fees</b>	<b>\$ 7,173.40</b>	<b>\$ 18,522.51</b>	
6200 Travel	232.00		4,000.02
<b>6300 General Expenses</b>			
6305 Rent			2.49
6307 Storage Rent	780.00		300.00

<b>6310 Insurance</b>		15,123.02		7,332.84
<b>6315 Utilities</b>		17,095.17		13,224.12
<b>6320 Janitorial Services</b>		5,400.00		5,400.00
<b>6325 Telephone &amp; Internet</b>		1,640.11		1,696.38
<b>6330 Office Supplies</b>		3,429.19		5,499.99
<b>6335 Postage and Delivery</b>		14.12		225.00
<b>6340 Dues and Subscriptions</b>		2,532.81		3,624.99
<b>6345 Printing and Reproduction</b>		520.88		1,625.01
<b>6350 Bank &amp; Service Charges</b>		495.36		
<b>6360 Graphics</b>				1,689.99
<b>6365 Materials</b>		1,878.68		3,894.48
<b>6370 Software</b>		2,457.69		861.24
<b>6375 Acquisition</b>				875.01
<b>Total 6300 General Expenses</b>				
		<b>\$ 51,367.03</b>	<b>\$</b>	<b>47,001.54</b>
<b>Total Expenditures</b>		<b>\$ 178,463.63</b>	<b>\$</b>	<b>220,498.26</b>
<b>Net Operating Revenue</b>		<b>\$ 96,241.63</b>	<b>\$</b>	<b>276.72</b>
<b>Net Revenue</b>		<b>\$ 96,241.63</b>	<b>\$</b>	<b>276.72</b>

Friday, Apr 10, 2026 03:21:26 PM GMT-7 - Accrual Basis

# ASSOCIATION, IN 16

total

	over Budget	% of Budget
	-11,250.00	0.00%
	700.00	
	550.00	
<b>-\$</b>	<b>10,000.00</b>	<b>11.11%</b>
	0.00	
	133,750.01	200.00%
	-6,000.00	0.00%
<b>\$</b>	<b>127,750.01</b>	<b>191.41%</b>
	0.00	
	-10,125.00	0.00%
	-18,854.99	8.02%
	-25,125.00	0.00%
	-275.01	0.00%
	-249.99	0.00%
	-179.99	28.00%
<b>-\$</b>	<b>54,809.98</b>	<b>3.03%</b>
	193.99	
	1,839.69	345.29%
	-11,043.43	11.65%
<b>\$</b>	<b>53,930.28</b>	<b>124.43%</b>
<b>\$</b>	<b>53,930.28</b>	<b>124.43%</b>
	0.00	
	-21,413.03	75.47%
	-2,303.53	71.15%
	-3,418.20	33.90%
	-4,148.23	91.79%
<b>-\$</b>	<b>31,282.99</b>	<b>79.28%</b>
	0.00	
	-3,800.01	57.59%
	-1,915.04	49.77%
	-5,259.06	2.16%
	-375.00	0.00%
<b>-\$</b>	<b>11,349.11</b>	<b>38.73%</b>
	-3,768.02	5.80%
	-750.00	0.00%
	-2.49	0.00%
	480.00	260.00%

	7,790.18	206.24%
	3,871.05	129.27%
	0.00	100.00%
	-56.27	96.68%
	-2,070.80	62.35%
	-210.88	6.28%
	-1,092.18	69.87%
	-1,104.13	32.05%
	495.36	
	-1,689.99	0.00%
	-2,015.80	48.24%
	1,596.45	285.37%
	-875.01	0.00%
<b>\$</b>	<b>4,365.49</b>	<b>109.29%</b>
<b>-\$</b>	<b>42,034.63</b>	<b>80.94%</b>
<b>\$</b>	<b>95,964.91</b>	<b>34779.43%</b>
<b>\$</b>	<b>95,964.91</b>	<b>34779.43%</b>

	01 Administration	02 Fundraising	03 Programs
<b>Revenue</b>			
4030 Donations Income			
4033 Membership		700.00	
4036 Unrestricted		550.00	
<b>Total for 4030 Donations Income</b>		<b>1,250.00</b>	
4200 Grants			
4240 City of Valdez		267,500.00	
<b>Total for 4200 Grants</b>		<b>267,500.00</b>	
4400 Service Income			
4420 Admissions - General		1,645.00	
4460 Event Income		70.00	
<b>Total for 4400 Service Income</b>		<b>1,715.00</b>	
4600 Miscellaneous Income		193.99	
4700 Interest Income	2,589.69		
4800 Store Sales		0.00	
<b>Total for Revenue</b>	<b>2,589.69</b>	<b>270,658.99</b>	
<b>Cost of Goods Sold</b>			
<b>Gross Profit</b>	<b>2,589.69</b>	<b>270,658.99</b>	
<b>Expenditures</b>			
6000 Personnel Expenses			
6010 Salaries & Wages	17,438.78	4,247.20	
6020 FICA Payroll Tax	1,504.83	367.38	
6030 403(b) - Employer	625.00		
6040 Health Insurance	29,577.74	82.86	
<b>Total for 6000 Personnel Expenses</b>	<b>49,146.35</b>	<b>4,697.44</b>	
6100 Professional & Contract Fees			
6110 Accounting	5,160.00		
6130 IT Services	1,897.45		
6140 Advertising/Marketing			
<b>Total for 6100 Professional &amp; Contract Fees</b>	<b>7,057.45</b>		
6200 Travel			
6300 General Expenses			
6307 Storage Rent	780.00	0.00	
6310 Insurance	15,123.02		
6315 Utilities	17,095.17		
6320 Janitorial Services	5,400.00		
6325 Telephone & Internet	1,640.11		
6330 Office Supplies	1,308.34		

6335 Postage and Delivery		
6340 Dues and Subscriptions	1,369.16	
6345 Printing and Reproduction	520.88	
6350 Bank & Service Charges	475.17	1.60
6365 Materials	12.49	
6370 Software	919.70	
<b>Total for 6300 General Expenses</b>	<b>44,644.04</b>	<b>1.60</b>
<b>Total for Expenditures</b>	<b>100,847.84</b>	<b>4,699.04</b>
<b>Net Operating Revenue</b>	<b>-98,258.15</b>	<b>265,959.95</b>
Other Revenue		
Other Expenditures		
<b>Net Other Revenue</b>		
<b>Net Revenue</b>	<b>-98,258.15</b>	<b>265,959.95</b>

**Statement of Activity by Class**  
**VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION, IN**  
 January 1-March 31, 2026

0301 Exhibits	0302 Marketing	0303 Education	0304 Collections	Trust Management Services 2026
11,257.43	5,604.30	7,945.02	8,234.93	
970.34	484.75	686.51	708.89	
343.54		76.34	343.54	
5,846.08	2,573.39	916.36	3,443.35	
<b>18,417.39</b>	<b>8,662.44</b>	<b>9,624.23</b>	<b>12,730.71</b>	
25.98	29.97			
<b>25.98</b>	<b>29.97</b>			
	232.00			
	2,073.99			

			14.12	
	614.80		188.85	
630.78		170.88	486.21	56.40
12.99	280.00		1,245.00	
<b>643.77</b>	<b>2,968.79</b>	<b>170.88</b>	<b>1,934.18</b>	<b>56.40</b>
<b>19,087.14</b>	<b>11,893.20</b>	<b>9,795.11</b>	<b>14,664.89</b>	<b>56.40</b>
<b>-19,087.14</b>	<b>-11,893.20</b>	<b>-9,795.11</b>	<b>-14,664.89</b>	<b>-56.40</b>
<b>-19,087.14</b>	<b>-11,893.20</b>	<b>-9,795.11</b>	<b>-14,664.89</b>	<b>-56.40</b>

Accrual Basis Friday, April 10, 2026 10:25 PM GMTZ



14.12				14.12
188.85		360.00		1,163.65
		18.59		18.59
542.61		402.19	119.73	1,866.19
1,245.00				1,537.99
<b>1,990.58</b>		<b>780.78</b>	<b>166.59</b>	<b>6,721.39</b>
<b>14,721.29</b>		<b>17,193.42</b>	<b>226.59</b>	<b>72,916.75</b>
<b>-14,721.29</b>		<b>-15,736.84</b>	<b>-226.59</b>	<b>-71,460.17</b>
<b>-14,721.29</b>		<b>-15,736.84</b>	<b>-226.59</b>	<b>-71,460.17</b>

**Total**

---

700.00

550.00

---

**\$1,250.00**

267,500.00

---

**\$267,500.00**

1,645.00

70.00

---

**\$1,715.00**

193.99

2,589.69

1,456.58

---

**\$274,705.26**

---

**\$274,705.26**

65,863.66

5,682.29

1,753.44

46,391.81

---

**\$119,691.20**

5,160.00

1,897.45

141.93

---

**\$7,199.38**

232.00

780.00

15,123.02

17,095.17

5,400.00

1,640.11

3,429.19

14.12

2,532.81

520.88

495.36

1,878.68

2,457.69

---

**\$51,367.03**

---

**\$178,463.63**

---

**\$96,241.63**

---

---

**\$96,241.63**

**Native Gallery Meeting** was held on April 2, 2026 at 4:00 pm.

Present were April Vasher-Dean, Caren Oberg, Linda Guthrie, Patrick Olson, Karen Mitchell, Diane Selanoff.

Caren Oberg brought out two purchased vessels that she recommended go on display. There was talk about resting some of the Quayaks (kayaks) already on display. It was decided to leave a couple of them out and move them to the other side of the display unit. Information from Linda Guthrie's and Diane Selanoff's visit with a portion of the Native Gallery collection resulted in a suggestion to add and update labels. Diane Selanoff shared information with the group that would help in correctly labeling artifacts and add additional information. When visitors look at the Alaska Native name for artifacts they will have trouble with pronunciation as their knowledge of the English Language will not help them. Recordings of these terms recorded by someone speaking the Native Language should be provided with an English translation. A recorded welcome and a farewell in the Alaska Native language as you enter and exit the gallery should be added.

Linda Guthrie, Diane Selanoff, and Patrick Olson will meet on May 29th at 3:00 to continue reviewing the Native Gallery to offer suggestions for updates. The full Native Gallery Committee will meet again in the fall.

## April 2026 ED Report

- Completed work on the Public Art Task Force
- Pre-work session meeting with Nate, Sheri, and Martha
- Work session with City Council members/owners
- Began the seasonal staff interviewing/hiring process
- Financial audit is nearly complete- arranging a meeting between auditor and Finance Committee in the next couple of weeks
- All-student Art Show reception for artists and families last Friday was a success
- Member Sips last Sunday for community to view student art show
- March TNT (HAM radio) had a nice turnout
- Earthquake Remembrance reception at OTVM
- Met with Chris from Premiere regarding start of cruise ship season
- Joined the Valdez Pride Committee
- Had our first Networking Hours participant
- Met with Scott Keyes, Jim, and Gary RE: Museum retirement plan
- Collections Committee Meetings RE: new acquisitions and Collections Management Policy
- Native Gallery Committee Meeting
- Marketing Committee Meeting- moving to quarterly meetings
- Finance Committee Meeting
- Policy Committee Meetings every Tuesday
- Received notice that the Museum has been selected for an Employment Security Tax audit for 2024. The auditor will be in Valdez to meet with us on June 2
- Working with Mission First Operations (Carl) to integrate all our new and existing on-line systems for both regular staff and seasonal employees
- Holding weekly all staff meetings in addition to separate bi-weekly department meetings

**ITEM TITLE:**

Discussion on past work completed on selection for new Museum

**SUBMITTED BY:** Martha Barberio, President

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

Discussion

**SUMMARY STATEMENT:**

Over the past seven-ish years, the City of Valdez has undertaken significant analysis and planning related to the future of the Valdez Museum and Historical Archive facilities. This work has included site selection efforts, feasibility considerations, conceptual design development, and evaluation of both new construction and renovation options.

Nathan Duval, former Capital Facilities Director, played a lead role in guiding this work and maintaining institutional knowledge of the process, decisions, and outcomes.

The purpose of inviting Nathan Duval to come this evening is to provide the Museum Board of Directors with a brief overview of prior efforts and to discuss programming needs to inform future decision-making related to facility needs.

Specifically, this presentation will:

- Programming sheet from 2019
- The Ryal Center was not on the market at the time during the 2019 selection process
- Provide context on current market conditions, including the cost comparison between new construction and renovation
- Discuss possible plans moving forward for adding on to current space or possibility of renovating The Royal Center or some other building

This discussion is intended to:

- Re-establish a baseline understanding for Board members who were not involved in earlier phases
- Ensure continuity of knowledge before advancing purchasing and renovating an existing structure or renovating and adding on to the current facility after work session with the Owners of the collection.
- Support informed evaluation of next steps, including whether to pursue:

- Renovation and addition to the existing facility
- Purchasing an existing building and renovation

I believe the Owners saw the urgency for this work session discussion because the increasing visitation, including growth in cruise tourism, and current facility constraints, and the need to address both capacity and safety considerations, including future Fire Marshal occupancy concerns.

## Square Footage - Notes

**Current:** Between Annex and main museum, about 13,500 sf. Main museum about 6400. Annex about 4500. Rest is “unusable” space for walls, partitions, circulation, emergency exits, structure utility, etc.

Total collection storage space is about 2300 sf, including mezzanine. About 80 sf offsite. Total exhibit space about 3000 sf at main museum (including offices and other nonpublic areas) and about 2500 at the Annex.

### History:

1999 study: 41,000 sf total. Too grand in scope, community couldn't support. IMAX theater, etc.

2016 MIP: estimated nearly 29,000 sf for building, including “unusable” space.

2020 Hennebery-Eddy museum planning: Facility built on existing lot for museum, probably 2 stories. Estimate 18,000 sf. Allots about 4000 sf for collections, 9000 for exhibits.

Plans for new building gains us about 5,500 sf.

### Other Data:

Old Town Model occupies about 1,000 sf.

Large artifacts that can't go in collection storage include vehicles, lighthouse lens, Pinzon Bar, Held House, and outdoor artifacts. Total square footage TBD.

Other considerations include: space for accessibility; cannot display every artifact (grouping and viewability needed to maintain exhibit focus); and space needed for administration, retail, restrooms, coatroom entryway, equipment storage, etc.

City of Valdez

## Museum: Program Update

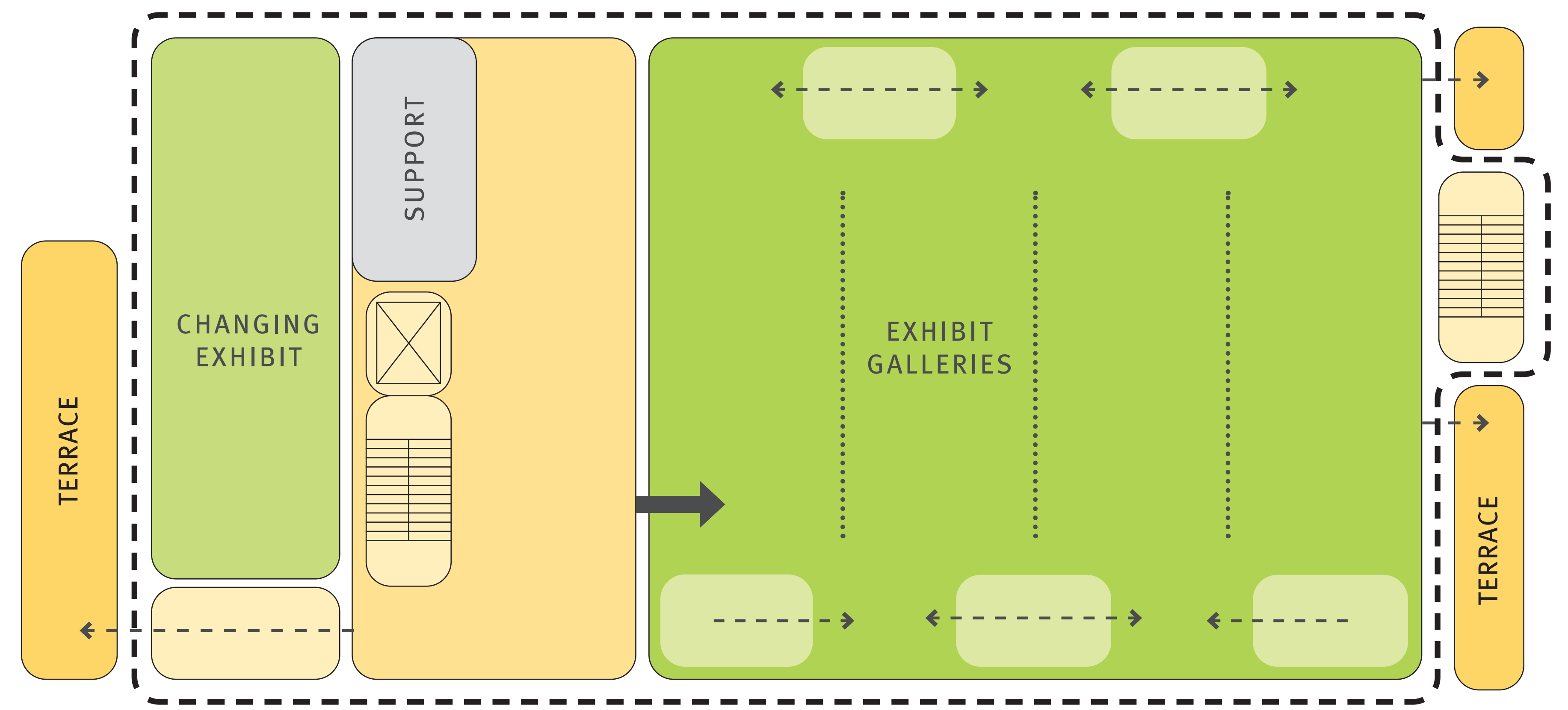
ECI Alaska

UPDATED November 27, 2019

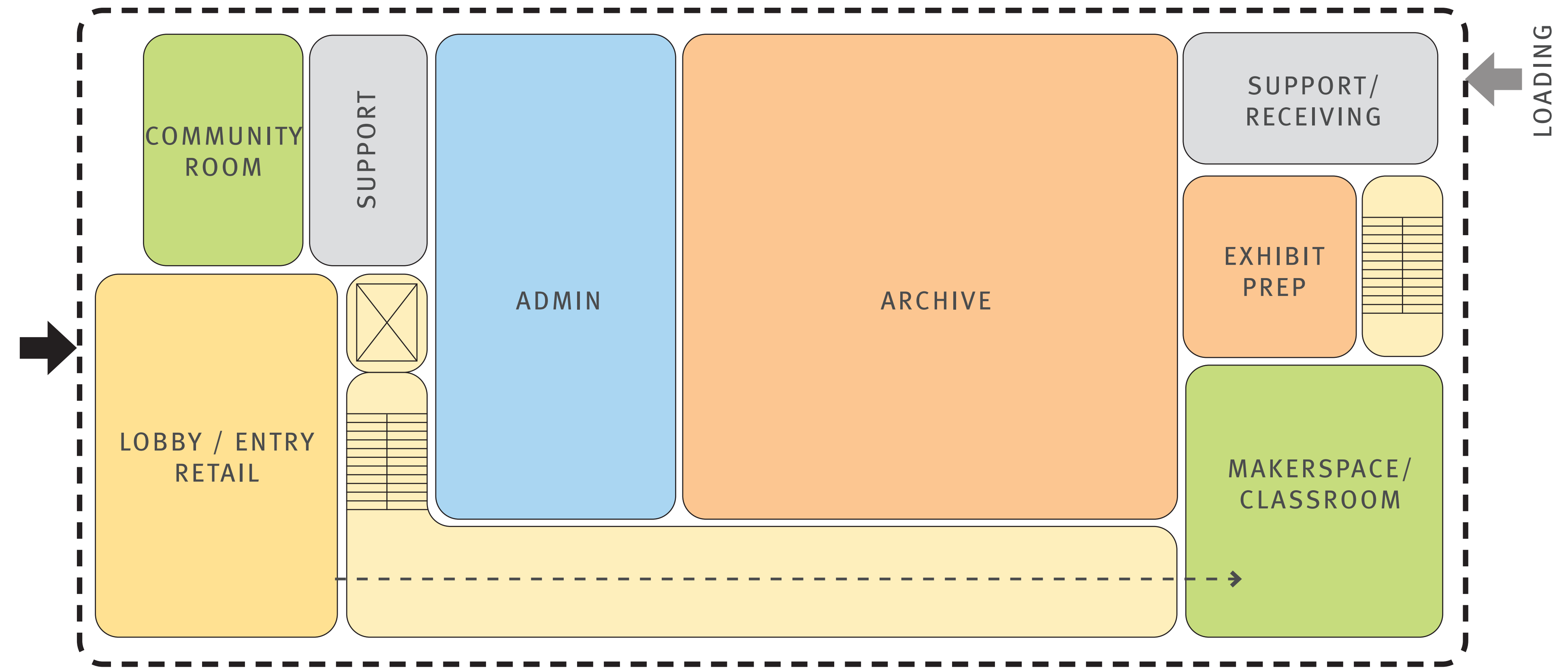
		2016 Master Plan - \$30.7M			2019 - November 26 Meeting in Valdez - \$20.2M		
Categories	Space Description	Qty	NSF	Total NSF	Qty	NSF	Total NSF
<b>MUSEUM</b>							
Exhibitions + Public Access	Exhibit Galleries	1	10,000	10,000	1	5,000	5,000
	Changing Gallery	1	1,000	1,000	1	1,200	1,200
	Theater	1	950	950	1	500	500
	Research Room	1	600	600	1	240	240
	Reception with Retail	1	920	920	1	800	800
	Maker/Activity/Classroom	1	800	800	1	900	900
	Maker Room Storage	1	520	520	1	240	240
	Maker Room Prep	0	520	0	1	120	120
	<i>Sub-Total Net Area</i>			14,790			9,000
	<i>Net to Gross</i>			1.20			1.10
	<b>Subtotal Gross Sq. Feet</b>			<b>17,748</b>			<b>9,900</b>
Administration	Museum Director's Office	1	150	150	1	150	150
	Business Office (2 workstations)	1	300	300	1	150	150
	Offices	3	100	300	3	100	300
	Admin Work Room	1	100	100	1	120	120
	Staff Toilet Room	1	130	130	1	90	90
	Staff Kitchen/Break Room	1	220	220	1	220	220
	Records Storage	1	140	140	1	80	80
	Staff Conference room	1	200	200	0	0	0
Collections & Exhibit Prep	Conservation Workroom	1	450	450	1	200	200
	Exhibit Prep (dirty)	1	120	120	1	240	240
	Exhibit Prep (clean)	0	120	0	1	120	120
	Exhibit/Crate Storage	1	490	490	1	300	300
	Collections Storage	1	3,850	3,850	1	3,200	3,200
	<i>Sub-Total Net Area</i>			6,450			5,170
	<i>Net to Gross</i>			1.20			1.15
	<b>Subtotal Gross Sq. Feet</b>			<b>7,740</b>			<b>5,946</b>
<b>Subtotal - Museum</b>				<b>25,488</b>			<b>15,846</b>
<b>SUPPORT</b>							
Public Entry + Lobby	Entry Vestibule & Lobby	1	80	80	1	400	400
	Coat Closet	1	50	50	1	40	40
	Janitor's Closet	1	100	100	1	80	80
	Women's Toilet Room	1	430	430	1	330	330
	Men's Toilet Room	1	350	350	1	250	250
	Warming Kitchen	1	120	120	0	0	0
	<i>Sub-Total Net Area</i>			1,130			1,100
	<i>Net to Gross</i>			1.25			1.10
	<b>Subtotal Gross Sq. Feet</b>			<b>1,413</b>			<b>1,210</b>
Receiving, Mech/Elect, Storage	Receiving	1	150	150	1	240	240
	Isolation	1	120	120	1	120	120
	Boiler/Sprinkler/Mech Room	1	500	500	1	500	500
	Fan Room	1	80	80	1	800	800
	Main Electrical/Data Room(s)	2	110	220	2	100	200
	General Storage	1	150	150	1	240	240
	<i>Sub-Total Net Area</i>			1,220			2,100
	<i>Net to Gross</i>			1.20			1.10
	<b>Subtotal Gross Sq. Feet</b>			<b>1,464</b>			<b>2,310</b>
<b>Subtotal - Support</b>				<b>2,877</b>			<b>3,520</b>
<b>Grand Total Area (square feet)</b>				<b>28,365</b>			<b>19,366</b>
Construction Cost (includes soft costs)				\$ 23,826,180			\$ 16,267,020
Exhibit Cost (includes exhibit design)				\$ 5,913,000			\$ 2,970,000
Land Acquisition / Prep (placeholder)				\$ 1,000,000			\$ 1,000,000
<b>Total Project Cost</b>				<b>\$ 30,739,180</b>			<b>\$ 20,237,020</b>

# SUB-DIVIDABLE GALLERIES

<b>Administration</b>	
Business Workstation	150 SF
Director Office	150 SF
Office	300 SF
Records	80 SF
Staff Conference Room	200 SF
Staff Kitchen/ Breakroom	220 SF
Staff Restroom	90 SF
Work Room	120 SF
	<b>1,310 SF</b>
<b>Collections &amp; Exhibit Prep</b>	
Collections Storage	3,200 SF
Conservation Workroom	200 SF
Exhibit Prep (clean)	120 SF
Exhibit Prep (dirty)	240 SF
Exhibit/ Crate Storage	300 SF
	<b>4,060 SF</b>
<b>Exhibitions &amp; Public Access</b>	
Changing Gallery	1,200 SF
Exhibit Galleries	4,200 SF
Maker Prep	120 SF
Maker Space/ Classroom	900 SF
Maker Storage	240 SF
Reception + Retail	800 SF
Research Room	240 SF
Street Gallery	800 SF
Theater/ Community Room	500 SF
	<b>9,000 SF</b>
<b>Support, BOH</b>	
Boiler/ Sprinkler/ HVAC	500 SF
Data	100 SF
Elec	100 SF
Fan Room	800 SF
Isolation	120 SF
Receiving	240 SF
Storage	240 SF
	<b>2,100 SF</b>
<b>Support, Public</b>	
Coats	40 SF
Elevator	100 SF
Entry Vest & Lobby	400 SF
Grand Stair	400 SF
JC	80 SF
Mens Restroom	260 SF
Warming Kitchen	120 SF
Womens Restroom	340 SF
	<b>1,740 SF</b>
<b>TOTAL NET SQUARE FEET</b>	<b>18,210 SF</b>



LEVEL 02



LEVEL 01

