



Agenda

Valdez Museum & Historical Archive Association, INC.

March 19, 2026, 6:00 pm

Valdez Museum on Egan St

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES FROM FEBRUARY 19 MEETING
- IV. PUBLIC BUSINESS FROM THE FLOOR
- V. NEW BUSINESS
 - I. FINANCIAL REPORT
- VI. STAFF RETIREMENT FUND
- VII. STAFF/EXECUTIVE DIRECTOR'S REPORTS
- VIII. BOARD OF DIRECTORS BUSINESS FROM THE FLOOR
- IX. EXECUTIVE SESSION
- X. ADJOURNMENT

Next Meeting April 16, 6pm



Valdez Museum & Historical Archive Association, INC.

Minutes February 19, 2026, 6:00 pm

Valdez Museum on Egan St

- I. Meeting CALL TO ORDER by Martha Barberio at 6:05 PM
- II. ALL Members Present except for Pat Olson. April Vasher-Dean and Caren Oberg are also present.
- III. APPROVAL OF MINUTES FROM JANUARY 15 MEETING
Rich Dunkin moved to approve. Lind Guthrie seconds. Minutes unanimously approved.
- IV. PUBLIC BUSINESS FROM THE FLOOR No business from the floor.
- V. NEW BUSINESS (attached)
 - I. Linda Guthrie moves to approve new position- Associate Curator of Education & Installation. Gary Minish seconds. Jim Shirrell expresses concern about the scope and heavy workload and questions whether the position sets someone up to fail. Gary Minish points out that the work isn't all happening at the same time due to the seasonality of operations. April Vasher-Dean explains that she wants some job title to include education. Margaret Nordstrom asks about who the position reports to and April explains reporting will be to Caren. Position is unanimously approved.
 - II. Martha Barberio reports that the marketing committee recommends a name change of Museum magazine- currently Inside View, to Valdez Museum Magazine. Motioning was inaudible, but name was unanimously approved.
- I. FINANCIAL REPORT (attached) Jim Shirrell shares about the improved budget structure and a new baseline for tracking seasonality. Gary Minish states the simplified reporting is clearer.
- VI. COMMITTEE REPORTS (attached)
 - I. Collections: Rich Dunkin reports on discussion about ownership of a slot machine in the Museum's Collections. Caren Oberg points out that artifacts in



the Museum can be loaned only to public spaces such as City Hall, Library, Airport, and that didn't occur to her when she originally engaged in discussion with the person wanting to relocate the slot machine back to the Elks Lodge. There is more discussion about scenarios involving contested ownership, deaccession process, bylaws and policy.

- VII. PRESIDENT'S REPORT (attached) Martha Barberio reports that meeting with Directors and Corporate Board is March 17 and shares agenda statement. Rich Dunkin asks about inviting the owners for a social event at Pinzon Bar before or after. Martha reports about the City's 125th Birthday on June 11th.
- VIII. STAFF/EXECUTIVE DIRECTOR'S REPORTS (attached)
- IX. BOARD OF DIRECTORS BUSINESS FROM THE FLOOR

Margaret Nordstrom asks if we're planning an event or Roadhouse this year. April Vasher-Dean asks if that's for the Marketing Committee and Martha points out the Roadhouse Committee or inactive committees may be dissolved. Margaret points out the difficulty of expecting staff to execute an event in October. Discussion settles around a November '26 Roadhouse and a May event in '27. More discussion about events, the role of the board, fundraising and community development.
- X. ADJOURNMENT Rich Dunkin moves to adjourn. Dan Gilson seconds. Gary moves to adjourn.

Next Meeting March 19, 6pm

ITEM TITLE:

Staff Retirement Fund

SUBMITTED BY: April

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Receive & file

SUMMARY STATEMENT:

I recommend that Sam Tenney with Fidelis Wealth Advisors take over from Keyes & Associates to administer the Museum's retirement plan through Lincoln to add the staff members not currently on the plan. "We would NOT charge the Museum our advisory fee until we've gathered the information, presented our findings, and the Museum decides that they'd like to move forward with Fidelis as the financial advisor on the plan."



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February Invoice

Valdez Museum & Historical Archive Association Inc

Account number 84571168

Invoice number: 2009020490 Date: 02/01/2026

\$11,053.01

Amount reflects both Past Due and Current Balance

Please pay \$11,053.01

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Balance breakdown

Amount	Due date
\$11,053.01	02/23/2026
\$0.00	Past due
	Pay immediately
\$11,053.01	Total due



Your account summary

Your balance breakdown

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$)	Taxes / surcharge (\$)	Fees (\$)	Payment / credits	Current balance due (\$)
84571168 Valdez Museum & Historical Archive Association Inc.									
Museums Package	PHPK2637172-003	01/01/26 - 27 25% Down & 9 Monthly Installments	29,326.00	0.00	9,775.34 1 of 9	0.00	0.00	0.00	9,775.34
Museums Umbrella	PHUB894033-003	01/01/26 - 27 25% Down & 9 Monthly Installments	29,326.00	0.00	9,775.34 1 of 9	0.00	0.00	0.00	9,775.34
Fees									
	Installment Fee		15.00	-10.00	0.00	0.00	5.00	0.00	5.00
			3,833.00	-10.00	1,272.67	0.00	5.00	0.00	1,272.67
Payments will be allocated towards these charges first									
Total due:									11,053.01

*Denotes change in term premium **Denotes the 25% down and 1st installment billed together †May include installment fee

Staff Report-

- Visitors are returning
- Completed work on the Public Art Task Force
- Volunteer, Markus, completed his hours
- Policy Committee returned to working on HR materials
- Working

Marketing

- Organizing, Coordinating and Onboarding Social Media Contractor
- Moving shared work and calendaring into a robust collaboration and project management tool (Asana)
- Promotion of TNT, Workshops, and Seasonal Positions through print/digital/KCHU
- Design/Placement of Tourist Facing Print Ad

Collections and Exhibitions

Positive accomplishments

- Marine Environment Oral History project underway. The goal is 10 interviews. I have collected 6 thus far, with 2 more scheduled for later March.
- Continuing to update Gold Rush and Miners exhibitions. New interpretive labels are underway.
- Successful ongoing Collections Committee Meetings to specifically update the Collections Management Policy.

Negative or unaccomplished

- I had hoped to produce the labels for Going to the Goldrush exhibit refresh before Feb 3 and still working on those.
- No specific assistance. Continued thank you to the Collections Committee and Native Gallery Exhibition Committees for their thoughtfulness and support.

Education and Installation

Positive Accomplishments

- Continued communication with teachers for student art show
- Continuing to update exhibit lighting with newer, better bulbs
- Installed Dempsey Reading Room Labels

- Finalized botanical garden design
- Had first workshop, zine making with examples from the archives, come to the next one! 3/20, 3:00-5:00PM block printing basics

Negative or unaccomplished

- I wanted bigger photos of interior of Dempsey Room, still working on this

BOD Assistance

- Please reach out if you want to volunteer for the garden! And, please come to the April 10th Student Art Show opening at the Museum from 4:30-7:00PM!
- Continued thank you to the Collections Committee and Native Gallery Exhibition Committees for their thoughtfulness and support.
- Board Members please review the links on the Board Tab in this document and mark the appropriate action, add notes, comments, that would move our website cleanup forward: [Website-Audit-2026.xlsx](#)