



Agenda

Valdez Museum & Historical Archive Association, INC.

March 19, 2026, 6:00 pm

Valdez Museum on Egan St

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES FROM FEBRUARY 19 MEETING
- IV. PUBLIC BUSINESS FROM THE FLOOR
- V. NEW BUSINESS
 - I. FINANCIAL REPORT
- VI. STAFF RETIREMENT FUND
- VII. STAFF/EXECUTIVE DIRECTOR'S REPORTS
- VIII. BOARD OF DIRECTORS BUSINESS FROM THE FLOOR
- IX. EXECUTIVE SESSION
- X. ADJOURNMENT

Next Meeting April 16, 6pm



Valdez Museum & Historical Archive Association, INC.

Minutes February 19, 2026, 6:00 pm

Valdez Museum on Egan St

- I. Meeting CALL TO ORDER by Martha Barberio at 6:05 PM
- II. ALL Members Present except for Pat Olson. April Vasher-Dean and Caren Oberg are also present.
- III. APPROVAL OF MINUTES FROM JANUARY 15 MEETING
Rich Dunkin moved to approve. Lind Guthrie seconds. Minutes unanimously approved.
- IV. PUBLIC BUSINESS FROM THE FLOOR No business from the floor.
- V. NEW BUSINESS (attached)
 - I. Linda Guthrie moves to approve new position- Associate Curator of Education & Installation. Gary Minish seconds. Jim Shirrell expresses concern about the scope and heavy workload and questions whether the position sets someone up to fail. Gary Minish points out that the work isn't all happening at the same time due to the seasonality of operations. April Vasher-Dean explains that she wants some job title to include education. Margaret Nordstrom asks about who the position reports to and April explains reporting will be to Caren. Position is unanimously approved.
 - II. Martha Barberio reports that the marketing committee recommends a name change of Museum magazine- currently Inside View, to Valdez Museum Magazine. Motioning was inaudible, but name was unanimously approved.
- I. FINANCIAL REPORT (attached) Jim Shirrell shares about the improved budget structure and a new baseline for tracking seasonality. Gary Minish states the simplified reporting is clearer.
- VI. COMMITTEE REPORTS (attached)
 - I. Collections: Rich Dunkin reports on discussion about ownership of a slot machine in the Museum's Collections. Caren Oberg points out that artifacts in



the Museum can be loaned only to public spaces such as City Hall, Library, Airport, and that didn't occur to her when she originally engaged in discussion with the person wanting to relocate the slot machine back to the Elks Lodge. There is more discussion about scenarios involving contested ownership, deaccession process, bylaws and policy.

- VII. PRESIDENT'S REPORT (attached) Martha Barberio reports that meeting with Directors and Corporate Board is March 17 and shares agenda statement. Rich Dunkin asks about inviting the owners for a social event at Pinzon Bar before or after. Martha reports about the City's 125th Birthday on June 11th.
- VIII. STAFF/EXECUTIVE DIRECTOR'S REPORTS (attached)
- IX. BOARD OF DIRECTORS BUSINESS FROM THE FLOOR

Margaret Nordstrom asks if we're planning an event or Roadhouse this year. April Vasher-Dean asks if that's for the Marketing Committee and Martha points out the Roadhouse Committee or inactive committees may be dissolved. Margaret points out the difficulty of expecting staff to execute an event in October. Discussion settles around a November '26 Roadhouse and a May event in '27. More discussion about events, the role of the board, fundraising and community development.
- X. ADJOURNMENT Rich Dunkin moves to adjourn. Dan Gilson seconds. Gary moves to adjourn.

Next Meeting March 19, 6pm

VALDEZ MUSEUM & HISTORICAL ARCHIVE A
4003 9010 1256 4058
January 15, 2026 - February 14, 2026

Atmos™ Rewards Visa® Business Card

Company Statement

Account Information:

www.bankofamerica.com

Mail Billing Inquiries to:

BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:

1.800.673.1044, 24 Hours

Outside the U.S.:

1.509.353.6656, 24 Hours

For Lost or Stolen Card:

1.800.673.1044, 24 Hours

Business Offers:

www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$1,146.07

Minimum Payment Due \$1,146.07

Payment Due Date 03/12/26

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$3,597.56

Payments and Other Credits -\$3,680.56

Balance Transfer Activity \$0.00

Cash Advance Activity \$0.00

Purchases and Other Charges \$1,204.07

Fees Charged \$25.00

Finance Charge \$0.00

New Balance Total \$1,146.07

Credit Limit \$15,000

Credit Available \$13,853.93

Statement Closing Date 02/14/26

Days in Billing Cycle 31

Cardholder Activity Summary

Account Number Credit Limit	Total Activity	Payments and Other Credits	Balance Transfer Activity	Cash Advance Activity	Purchases and Other Charges	Fees Charged
DENNIS, AMBER 4003 9010 1283 4311 3,200	-70.01	-83.00	0.00	0.00	12.99	0.00
OBERG, CAREN 4003 9010 1982 0289 2,000	532.44	0.00	0.00	0.00	532.44	0.00
SEARLES, ANDREA 4003 9010 1588 2481 10,000	658.64	0.00	0.00	0.00	658.64	0.00

0359756 0114607 0114607 4003901012564058

Account Number: 4003 9010 1256 4058
January 15, 2026 - February 14, 2026

New Balance Total \$1,146.07

Minimum Payment Due \$1,146.07

Payment Due Date 03/12/26

Enter payment amount

\$

For change of address/phone number, see reverse side.

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

VALDEZ MUSEUM & HISTORICAL ARCHIVE A
PO BOX 8
VALDEZ, AK 99686-0008

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

CUSTOMER STATEMENT OF DISPUTED ITEM (You must use a separate form for each dispute. Please print.)

If you believe a transaction on your statement is an error, complete and sign a copy of this form using blue or black ink, or write a detailed letter on a separate sheet of paper. Then return it to: **PO BOX 53101, PHOENIX, AZ 85072-3101** no later than 60 days after we sent you the first bill on which the transaction or error appeared. If you prefer to speak with a representative about your dispute, please call **1.866.601.4410, 8am-8pm Est.** You do not have to pay any amount in question while we are investigating, but you are obligated to pay the parts of your bill that are not in question.

PLEASE DO NOT ALTER WORDING ON THIS FORM OR MAIL YOUR LETTER WITH YOUR PAYMENT. Provide copies of all documentation that will help us investigate your dispute (e.g. contracts, invoices, detailed letter, sales slips, return receipts, or second opinions).

Your Name: _____ Account Number: _____
Posting Date: _____ Transaction Date: _____ Reference Number: _____
Amount: _____ Disputed Amount: _____ Merchant Name: _____

Below tell us why you think the item noted above is in error. **Check one box only.**

- 1. I certify that I do not recognize the transaction. I have attempted to contact the merchant to verify this transaction.
- 2. I certify that the charge listed above was not made by me or a person authorized by me to use my card, nor were the goods or services represented by the transaction received by me or authorized by me.
- 3. Although I did engage in a transaction with this merchant, I was billed for _____ transaction(s) totaling \$ _____ that I did not engage in. I have my card in my possession. If available, enclose a copy of the sales slip for the valid charge.
- 4. I have not received the merchandise that was to be shipped to me on ___/___/___ (MM/DD/YY). I have asked the merchant to credit my account.
- 5. Merchandise shipped to me was not as described. Please explain in detail and if applicable provide proof of return.

- 6. Merchandise shipped to me arrived damaged and/or defective. I returned it on ___/___/___ (MM/DD/YY) and asked the merchant to credit my account. Please provide proof of return and describe how the merchandise was damaged and/or defective.

- 7. Although I did engage in the above transaction, I dispute the entire charge or a portion in the amount of \$ _____. I have contacted the merchant, returned the merchandise on ___/___/___ (MM/DD/YY) and requested a credit adjustment. I am disputing this charge because _____
Please supply proof of return or if unable to return merchandise please explain.

- 8. I notified the merchant on ___/___/___ (MM/DD/YY) to cancel the preauthorized order or reservation. Please note cancellation # and if available, enclose a copy of your telephone bill showing date and time of cancellation. Reason for cancellation: _____

- 9. Although I did engage in the above transaction, I have contacted the merchant for credit. The services to be provided on ___/___/___ (MM/DD/YY) were not received. Please describe the services to be received and explain the merchants failure to provide the services.

- 10. I was issued a credit slip that was not shown on my statement. A copy of my credit slip is enclosed. If the merchant has agreed to issue a credit, be advised the merchant has up to 30 days to supply this credit to your account.
- 11. The amount of the charge was increased from \$ _____ to \$ _____ or my sales slip was added incorrectly. Enclosed is a copy of the sales slip that shows the correct amount.
- 12. Other: Please explain _____

Merchants often provide telephone numbers with their names on your billing statement. If you do not recognize a transaction, attempt first to contact the merchant for transaction information.

Cardholder Signature (required): _____ Date: _____

Home Telephone: (____) _____ Business Telephone: (____) _____

PLEASE KEEP A COPY OF BOTH SIDES OF THIS STATEMENT FOR YOUR RECORDS

PAYMENTS

We credit a payment as of the date we receive it if the payment is: 1) received by 5:00 p.m. (Eastern Time) Monday through Friday (except legal holidays). 2) received at the payment address indicated on the front of this statement. 3) paid with a check drawn in U.S. dollars on a U.S. financial institution or a U.S. dollar money order, and 4) sent in the return envelope with only the bottom portion of your statement accompanying it. Payments received after 5:00 p.m. (Eastern Time) Friday, but that otherwise meet the above requirements, will be processed on the next business day, which is usually the following Monday. Saturdays, Sundays, and holidays are not business days. Credit for payments received in any other manner may be delayed up to five business days, during which time finance charges, if applicable will continue to accrue. We will reject any payments that are not drawn in U.S. dollars and those drawn on a financial institution located outside of the United States. Please do not send cash, credit cards, correspondence, staples or paper clips with your payment. Mail your payment at least 7 days in advance of the payment due date to ensure timely delivery.

CUSTOMER CORRESPONDENCE

If you prefer to send a written inquiry regarding your account, please send the request to: **BANK OF AMERICA, PO BOX 660441, DALLAS, TX, 75266-0441, USA.** This address should not be utilized to dispute merchant transactions appearing on your billing statement. Please see the paragraph above for instructions regarding dispute procedures.

For address/phone number changes on all accounts in your program, have the authorized contact make a request at WWW.BANKOFAMERICA.COM

Cardholder Activity Summary

Account Number		Payments and Other	Balance Transfer	Cash Advance	Purchases and Other	Fees Charged
Credit Limit	Total Activity	Credits	Activity	Activity	Charges	
VASHER-DEAN, APRIL						
4003 9010 1782 8698						
3,000	25.00	0.00	0.00	0.00	0.00	25.00

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
VALDEZ MUSEUM & HISTORICAL ARCHIVE A				
Account Number: 4058				
Payments and Other Credits				
02/02	02/01	PAYMENT - THANK YOU	0321530000000598651460	- 3,597.56
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$3,597.56
DENNIS, AMBER				
Account Number: 4311				
Payments and Other Credits				
01/26	01/23	RYANMCABERY.COM PORTLAND OR	24064666024100004472024	- 83.00
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$83.00
Purchases and Other Charges				
02/09	02/08	APPLE.COM/BILL 866-712-7753 CA	24692166039102123246887	12.99
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$12.99
OBERG, CAREN				
Account Number: 0289				
Purchases and Other Charges				
01/15	01/14	Adobe Inc 800-8336687 CA	24793386014000910578093	19.99
01/15	01/13	SOUTH CENTRAL HARDWARE 907-835-2300 AK	24603166014017020940548	182.46
01/22	01/21	AMAZON RETA* 4B61R4AI3 WWW.AMAZON.CO WA	24011346021100126615464	329.99
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$532.44
SEARLES, ANDREA				
Account Number: 2481				
Purchases and Other Charges				
01/22	01/21	INTUIT *QBooks Payroll CL.INTUIT.COM CA	24692166021109446858314	204.00
01/22	01/21	Adobe Inc 800-8336687 CA	2479338602100007407033	19.99
01/26	01/23	ZOOM.COM 888-799-9666 ZOOM.US CA	24011346023100131445178	10.00
02/02	02/02	WITS-ADDON-FIREWALL WALLACEITSOLU AZ	24000776033100012058230	167.00
02/05	02/04	VZWRLSS*APOCC VISB 800-922-0204 FL	24692166035101309068143	107.75
02/10	02/10	CANVA* I04788-5090683 CANVA.COM DE	24011346041100035022949	149.90
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$658.64
VASHER-DEAN, APRIL				
Account Number: 8698				
Fees Charged				
02/02	02/01	ANNUAL CARD FEE		25.00
TOTAL FEES FOR THIS PERIOD				\$25.00

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.74% V	\$0.00	\$0.00
CASH	27.74% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

Great news! To improve the travel benefits with your Atmos™ Rewards Visa Business Card, we have updated your company's credit card accounts from Visa® to Visa Signature®. Your credit card account number(s) will not change and please continue to use your existing credit card until a new one is needed. To view the benefits your card offers please log into online banking, select your Atmos Rewards Business Card corporate account, and click on the Information and Service tab. Scroll towards the bottom where you can access the Visa Signature Guide to Benefits link.

Atmos™ Rewards Summary

1,472	Base Purchase Points
0	Alaska/Hawaiian Bonus Points
0	Category Bonus Points
0	Promotional Points
1,472	Points to Atmos™ Rewards
Review/Redeem Points: www.atmosrewards.com	

**Make the most out of
your rewards program
today!**

Additional Information

Points earned from credit card purchases will be electronically deposited for credit to the designated Atmos™ Rewards account. Points are subject to Atmos™ Rewards terms and conditions. View and redeem your points by visiting atmosrewards.com and logging into your Atmos™ Rewards account.

Points earned from purchases, including adjustments, that post on the last day of this billing cycle may not be included in the Points to Atmos™ Rewards total, but will be included in the next billing statement.

For Atmos™ Rewards Information 1.800.654.5669 Atmos™ Rewards # 160608685

BANK OF AMERICA BUSINESS ADVANTAGE

Creating business card transaction reports is easy with Business Advantage 360

Give it a test drive today—log in or enroll at bankofamerica.com and select the CORP account for your business credit card to access the Download tool.

1. Select one of the following from the Download link on the Activity tab:
 - **CORP account** (to view payments and fees)
 - **All accounts** (to view all transactions for the company)Or, choose an individual account to view purchases for that cardholder.
2. Create an annual report by selecting the **All accounts** option and setting the custom date range for the year.
3. To obtain the report, choose the file type and click **Download transactions**.

BANK OF AMERICA BUSINESS ADVANTAGE

Thank you for being a valued business client

We offer a wide range of products and services designed to help business owners reach their goals.

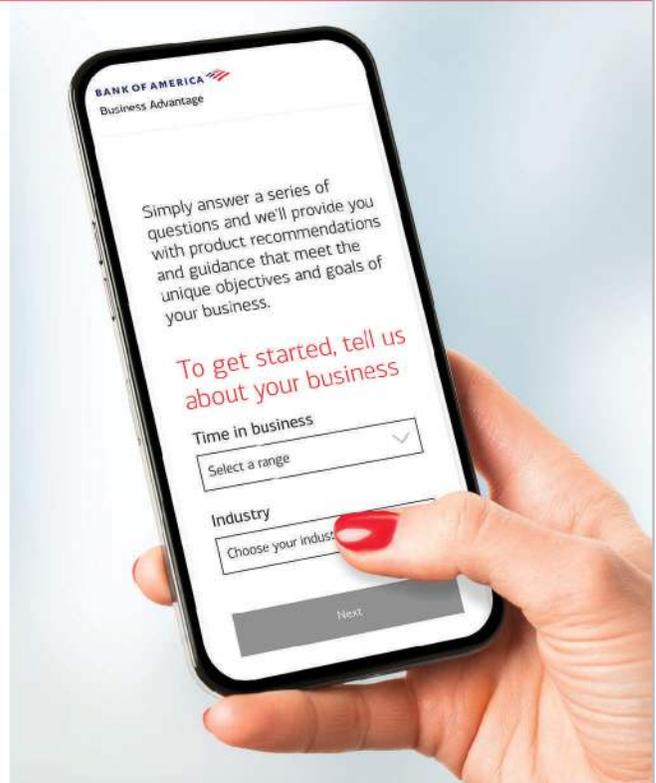
Here's how to find solutions that fit:

- Answer a brief series of questions
- Get connected quickly to product details
- Find out how to apply online or how to contact a business specialist
- Discover a variety of business tools and resources



To get started, **scan the code** or visit **bofa.com/solutionfinder**.

When you use the QRC feature, certain information is collected from your mobile device for business purposes. SSM-09-25-0249.C | 8388581



VALDEZ MUSEUM & HISTORICAL ARCHIVE A
4003 9010 1256 **4058**
January 15, 2026 - February 14, 2026
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VALDEZ MUSEUM & HISTORICAL
ARCHIVE ASSOCIATION INC
PO BOX 8
VALDEZ AK 99686-0008

Managing Your Accounts

-  Phone Number (907) 777-4362
-  Toll Free (800) 856-4362
-  Website FNBAAlaska.com
-  Routing Number 125200060



BE FRAUD AWARE!

Scammers will try anything to steal your personal information, including impersonating First National employees. **Stay vigilant - we will NEVER call or text you to ask for your private account information, PIN, password, or a one-time token code.**

If you suspect fraud on your account, immediately call **907-777-4362** or **800-856-4362**.

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS CHECKING	XXXXXXX3008	\$249,860.65

BUSINESS CHECKING - XXXXXX3008

Account Summary

Date	Description	Amount
01/31/2026	Beginning Balance	\$337,014.97
	12 Credit(s) This Period	\$749.85
	26 Debit(s) This Period	\$87,904.17
02/27/2026	Ending Balance	\$249,860.65

Other Credits

Date	Description	Amount
02/06/2026	Square Inc SQ260206 T3J38RDWEC69J90	\$2.82
02/09/2026	Zeffy US Zeffy US ST-D8M9F3R1C7A1	\$35.00
02/09/2026	Square Inc SQ260209 T3YQ0Z2PECYPD34	\$305.80
02/11/2026	Square Inc SQ260211 T35Y91W18ATMC0K	\$46.60
02/17/2026	Square Inc SQ260217 T33NEBDTZTE6ZFY	\$58.15

BUSINESS CHECKING - XXXXXX3008 (continued)**Other Credits (continued)**

Date	Description	Amount
02/17/2026	Zeffy US Zeffy US ST-E0N3G8I8M0U8	\$70.00
02/19/2026	Square Inc SQ260219 T3EQCZWSJ04RZS7	\$54.49
02/23/2026	Square Inc SQ260223 T3PVS6QZSY5N6VJ	\$58.40
02/23/2026	Square Inc SQ260223 T3DNEGHJQXAZ4JQ	\$74.72
02/25/2026	Square Inc SQ260225 T3KX1QQ4M3ER7PX	\$43.67
02/26/2026	Human Interest ACCTVERIFY ST-W6S3V6M8N7E1	\$0.01
02/26/2026	Human Interest ACCTVERIFY ST-M1T4H6C6A5K2	\$0.19
		12 item(s) totaling \$749.85

Other Debits

Date	Description	Amount
02/02/2026	Square Inc SQ260202 T3B5853HRHZ7SXB	\$120.00
02/02/2026	MISSION FIRST OP Client Mon	\$1,720.00
02/03/2026	GUSTO FEE 978605 6semk7fepes	\$85.00
02/04/2026	Robe River LLC SValdez Museum PAYING BILL 11238 VIA RAMP	\$780.00
02/04/2026	Chugach CleaningValdez Museum PAYING BILL 1724 VIA RAMP	\$1,800.00
02/04/2026	City of Valdez Valdez Museum PAYING BILL Jan26 Health Insuran VIA RAMP	\$13,256.40
02/05/2026	+Lincoln NationaRMR* IV* AVMHA20260203190833000000083CR\	\$616.72
02/05/2026	GUSTO TAX 079098 6semk7fcf68	\$3,477.69
02/05/2026	GUSTO NET 095182 6semk7fcf67	\$10,262.99
02/10/2026	Barnacle Foods Valdez Museum PAYING BILL 79512 VIA RAMP	\$345.60
02/18/2026	Valdez Food CachValdez Museum PAYING BILL 1525 VIA RAMP	\$70.75
02/18/2026	Petro Star Inc Valdez Museum PAYING BILL 0737293IN VIA RAMP	\$1,466.14
02/18/2026	RAMP STATEMENT NTE* ZZZ* PAYMENT S2983384\	\$3,616.84
02/20/2026	South Central HaValdez Museum PAYING BILL 316243 VIA RAMP	\$142.05
02/20/2026	PEAC Valdez Museum PAYING BILL 41586347 VIA RAMP	\$260.44
02/20/2026	City of Valdez Valdez Museum PAYING BILL 250201 VIA RAMP	\$881.79
02/20/2026	GUSTO TAX 766903 6semk7m44rb	\$3,557.63
02/20/2026	GUSTO NET 761314 6semk7m44ra	\$10,700.59
02/20/2026	City of Valdez Valdez Museum PAYING BILL 021 VIA RAMP	\$16,466.05
02/24/2026	ARCTICIT PURCHASE ANDREA SEARLES	\$495.00
02/24/2026	TMNAServices TMNASPHLY 84571168DRCT	\$11,053.01
02/25/2026	+Lincoln NationaRMR* IV* AVMHA20260223194058000000084CR\	\$616.72
02/26/2026	Human Interest ACCTVERIFY ST-A6F6U9D5O1L8	\$0.20
02/27/2026	ARCTICIT PURCHASE ANDREA SEARLES	\$15.00
		24 item(s) totaling \$81,806.61

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
4078	02/20/2026	\$2,500.00	4098*	02/02/2026	\$3,597.56

* Indicates skipped check number

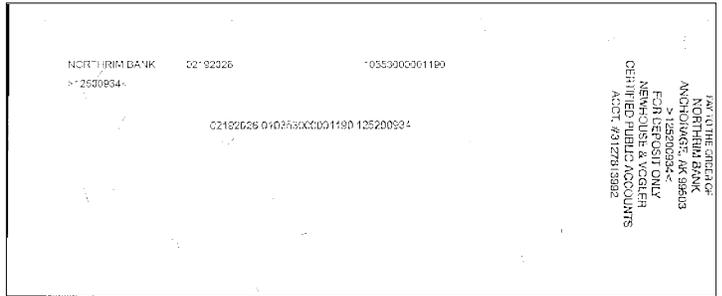
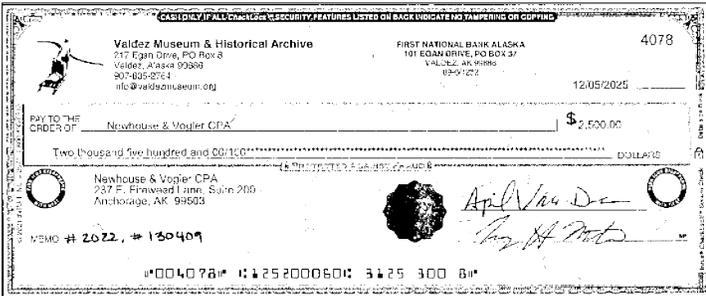
2 item(s) totaling \$6,097.56

Daily Balances

Date	Amount	Date	Amount	Date	Amount
02/02/2026	\$331,577.41	02/10/2026	\$301,296.63	02/23/2026	\$261,996.71
02/03/2026	\$331,492.41	02/11/2026	\$301,343.23	02/24/2026	\$250,448.70
02/04/2026	\$315,656.01	02/17/2026	\$301,471.38	02/25/2026	\$249,875.65
02/05/2026	\$301,298.61	02/18/2026	\$296,317.65	02/26/2026	\$249,875.65
02/06/2026	\$301,301.43	02/19/2026	\$296,372.14	02/27/2026	\$249,860.65
02/09/2026	\$301,642.23	02/20/2026	\$261,863.59		

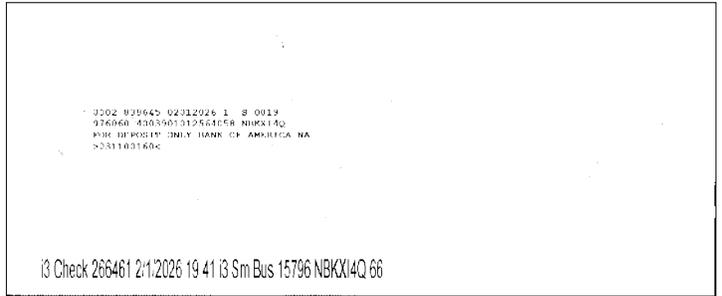
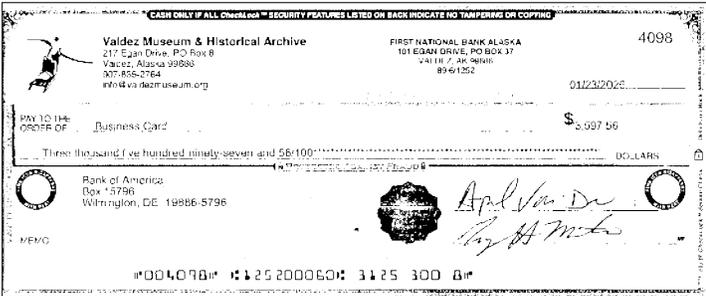
Overdraft and Returned Item Fees

	Total for this period	Total year-to-date	Previous year-to-date
Total Overdraft Fees	\$0.00	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00	\$0.00



Serial # 4078 - \$2,500.00 - 2/20/2026

Serial # 4078 - \$2,500.00 - 2/20/2026



Serial # 4098 - \$3,597.56 - 2/2/2026

Serial # 4098 - \$3,597.56 - 2/2/2026

ITEM TITLE:

Staff Retirement Fund

SUBMITTED BY: April

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Receive & file

SUMMARY STATEMENT:

I recommend that Sam Tenney with Fidelis Wealth Advisors take over from Keyes & Associates to administer the Museum's retirement plan through Lincoln to add the staff members not currently on the plan. "We would NOT charge the Museum our advisory fee until we've gathered the information, presented our findings, and the Museum decides that they'd like to move forward with Fidelis as the financial advisor on the plan."



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PHLY.com

service@phly.com 877-438-7459

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February Invoice

Valdez Museum & Historical Archive Association Inc

Account number 84571168

Invoice number: 2009020490 Date: 02/01/2026

\$11,053.01

Amount reflects both Past Due and Current Balance

Please pay \$11,053.01

Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

Or detach the coupon on the last page and return with check made payable to:
Philadelphia Insurance Companies
PO Box 70251
Philadelphia PA 19176-0251

Or call 877-438-7459 to make a single credit card or EFT payment

Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

Kibble & Prentice Holding Company dba
USI Northwest
907-297-7313

To pay your invoice online or update your details access your account at
PHLY.com/myphly

Balance breakdown

Amount	Due date
\$11,053.01	02/23/2026
\$0.00	Past due
	Pay immediately
\$11,053.01	Total due



Your account summary

Your balance breakdown

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$)	Taxes / surcharge (\$)	Fees (\$)	Payment / credits	Current balance due (\$)
84571168 Valdez Museum & Historical Archive Association Inc.									
Museums Package	PHPK2637172-003	01/01/26 - 27 25% Down & 9 Monthly Installments	29,326.00	0.00	9,775.34 1 of 9	0.00	0.00	0.00	9,775.34
Museums Umbrella	PHUB894033-003	01/01/26 - 27 25% Down & 9 Monthly Installments	29,326.00	0.00	9,775.34 1 of 9	0.00	0.00	0.00	9,775.34
Fees									
	Installment Fee		15.00	-10.00	0.00	0.00	5.00	0.00	5.00
			3,833.00	-10.00	1,272.67	0.00	5.00	0.00	1,272.67
Payments will be allocated towards these charges first									
									Total due: 11,053.01

*Denotes change in term premium **Denotes the 25% down and 1st installment billed together †May include installment fee

Staff Report-

- Visitors are returning
- Completed work on the Public Art Task Force
- Volunteer, Markus, completed his hours
- Policy Committee returned to working on HR materials
- Working

Marketing

- Organizing, Coordinating and Onboarding Social Media Contractor
- Moving shared work and calendaring into a robust collaboration and project management tool (Asana)
- Promotion of TNT, Workshops, and Seasonal Positions through print/digital/KCHU
- Design/Placement of Tourist Facing Print Ad

Collections and Exhibitions

Positive accomplishments

- Marine Environment Oral History project underway. The goal is 10 interviews. I have collected 6 thus far, with 2 more scheduled for later March.
- Continuing to update Gold Rush and Miners exhibitions. New interpretive labels are underway.
- Successful ongoing Collections Committee Meetings to specifically update the Collections Management Policy.

Negative or unaccomplished

- I had hoped to produce the labels for Going to the Goldrush exhibit refresh before Feb 3 and still working on those.
- No specific assistance. Continued thank you to the Collections Committee and Native Gallery Exhibition Committees for their thoughtfulness and support.

Education and Installation

Positive Accomplishments

- Continued communication with teachers for student art show
- Continuing to update exhibit lighting with newer, better bulbs
- Installed Dempsey Reading Room Labels

- Finalized botanical garden design
- Had first workshop, zine making with examples from the archives, come to the next one! 3/20, 3:00-5:00PM block printing basics

Negative or unaccomplished

- I wanted bigger photos of interior of Dempsey Room, still working on this

BOD Assistance

- Please reach out if you want to volunteer for the garden! And, please come to the April 10th Student Art Show opening at the Museum from 4:30-7:00PM!
- Continued thank you to the Collections Committee and Native Gallery Exhibition Committees for their thoughtfulness and support.
- Board Members please review the links on the Board Tab in this document and mark the appropriate action, add notes, comments, that would move our website cleanup forward: [Website-Audit-2026.xlsx](#)