

# VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION INC.

## COLLECTIONS COMMITTEE

### *Standing Committee*

The Collections Committee exists in accordance with the Valdez Museum & Historical Archive's Lease Management Agreement with the City of Valdez as the stewards of the City's historical collections.

1. The Collections Committee's role is to review and make recommendations to the VMHA Board of Directors regarding collection acquisitions, deaccessions, and collections policy revision recommendation. The Collections Committee will meet at least four times a year.
2. Recommendations for deaccessions will be included in the monthly report to the Board of Directors. Upon acceptance by the Board, these recommendations will be passed on to the City Council acting as representatives of the Members of the VMHA as per the museum's collections policy.
3. The Collections Committee will be called upon for approval of collections acquisitions in excess of 20% of the year's acquisitions budget. In instances where time is of the essence, a consensus may be reached via email and documented in the committee's report to the Board of Directors.
4. The Collections Committee will include, but is not limited to:
  - a. Board of Directors (Chair)
  - b. Board of Directors – Member
  - c. City Clerk
  - d. Curator of Collections and Exhibitions
  - e. Curator of Education and Public Programs
  - f. 4 Members-At-Large, one each specializing in one of the following areas:
    - i. Historical Collections,
    - ii. Alaska Native Culture,
    - iii. Art Collections, and
    - iv. Archives